|  |  |
| --- | --- |
| 2012.07.20 EPS LOGO.eps |  |
| **INDIAN INSTITUTE OF TECHNOLOGY ROPAR****APPLICATION FORM FOR PARTICIPATING IN CONFERENCE/WORKSHOP/SEMINAR** **(within India)** |

1. Name of PhD Scholar : Mobile No.
2. Department/Centre : Email ID:
3. Entry No. : Bank A/c No. :
4. Date of Joining :
5. Fellowship Category (Institute/CSIR/UGC/NBHM/Any other, please specify):
6. Area of Specialization :
7. Name of Supervisor(s) :
8. **I declare that, tickets will be booked from authorized travel agents as per GoI, Office memorandum dated 29.08.2022 i.e. from below travel agents.**

**a. M/s Balmer Lawrie & Company Limited. (BLCL),**

**b. M/s Ashok Travels & Tours (ATT),**

**c. M/s Indian Railways Catering and Tourism Corporation Ltd.(IRCTC).**

|  |
| --- |
| Conference Details:Name of Conference: ……………………………………………………………………………………………………………………………………..Venue of Conference: ………………………………………………………………………………………………………………………………………Period of Conference: ………………………………………………………………………………………………………………………………………Paper(s)/Poster(s) to Present in Conference ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |

 Financial support required (if any) from **Institute fund/ Project/ any other (please specify)** ……………………….

 **Advance required: [ ] Yes [ ] No**

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Particulars** | **Amount (Rs)** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| **Total** |  |

**(Note:- In case any excess/unutilized advance drawn by students, the interest will be charged on unutilized advance amount as per Institute norms)**

**Enclosures Attached (Please tick):**

1. Copy of Acceptance
2. Copy of Conference Brochure
3. Copy of Abstract

Duty leave required: from ……………………………………………..…….. to ………………………………….. No. of Days ……………

**Signature of PhD Scholar**

**Supervisor(s) Head of the Department**

|  |
| --- |
| **For Research Section** |
| (For conference within India)Grant Eligibility Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Earlier Sanctions: 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Remarks(From Academic Section): **JA/SA JS AR DR/JR**  |

|  |
| --- |
| **For Accounts Section** |
| (For conference within India)Grant Utilized Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Balance Available Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Passed for payment of Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**(80% of Estimated Amount**).**Dealing Assistant J A O/A O A R/D R/J R** |

**Dean (PG & Research)**

|  |
| --- |
| Academic Section for Information and records.**Dealing Assistant** |

**Accounts Section for releasing of payment**